# QUARTERLY PROGRESS-TO-DATE REPORT FOR WESTERLY METROPOLITAN DISTRICT NOS. 1-4 DATED: SEPTEMBER 24, 2024

Pursuant to HB24-1454, § 24-85-103(2.5), C.R.S., and 8 CCR 1501-11 Governor's Office of Information Technology Rules Establishing Technology Accessibility Standards (the "**Rules**"), Westerly Metropolitan District Nos. 1-4 (collectively the "**Districts**") are required to provide a progress-to-date report that demonstrates concrete and specific efforts toward compliance.

For the quarter beginning October 1, 2024, the Districts make the following report:

# 1. Accessibility Scan of Digital Services and Content.

The Districts have conducted periodic reviews of the front facing pages for accessibility and are keeping quarterly scans on file. (Exhibit A)

## 2. Progress on Remediation of Digital Content.

The Districts have completed an inventory of all digital content and have engaged a third-party vendor to remediate documents. (Exhibit B)

## 3. Goal to Reach Full Compliance Under the Rules.

The Districts have a plan in place with a goal to have all digital content remediated by July 1, 2025.

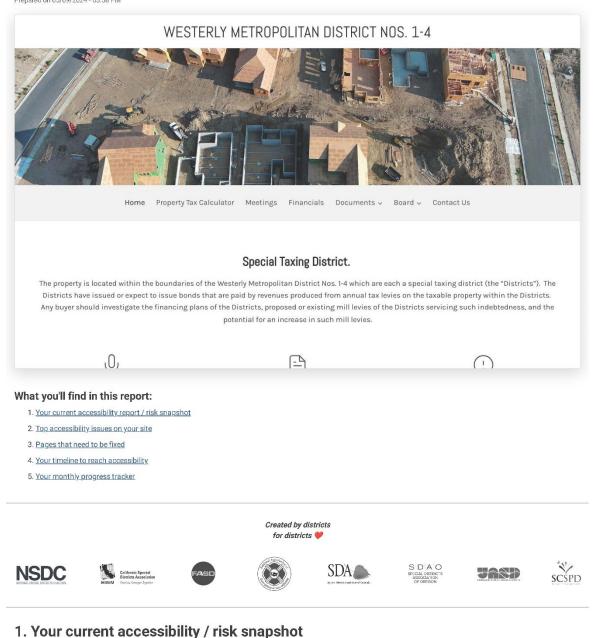
EXHIBIT A Accessibility Scan of Digital Services and Content





## Westerly Metropolitan District Nos. 1-4

Web Accessibility and Risk Report Prepared on 05/09/2024 - 03:58 PM



Overall accessibility and risk score



#### Your current accessibility & risk rating score: 98/100 (FAIL)

It appears your website needs a bit of work to reach accessibility, but don't worry you're not alone. Count less other districts are in the same boat. The most important thing to do is set up a plan to reach compliance.

#### Why is 100% compliance critical?

- More than 2,403 districts have been affected by an accessibility action. About 6% of all districts in the US, including county-dependent districts have been fined, received demand letters, or gotten Department of Justice Office of Civil Rights (OCR) letters for website ADA violations in the US. That number is expected to exceed 4,000 (10%) by the end of 2024.
- The number of lawsuits rose 56% in 2021, and the penalties for noncompliance are rising fast —averaging \$4,000 for an ADA claim in 2019 to \$39,000 in 2022. It's a situation that The Wall Street Journal calls "very perilous" in a recent article.
- Very few if any, special district insurance policies even partially cover the costs of web accessibility issues.

#### 2. Top accessibility issues found on your site

Accessibility issues come in all shapes and sizes. Some are more obvious to the naked eye like "color contrast issues". However, others are more structural in nature and related to the code that's on your site. These types of issues affect how screen readers interpret your content. Here's what we found on your site:

Your accessibility issues	Total
Requires investigation - duplicate-id-active	8
How to fix these issues	

#### 3. Pages that need to be fixed

The following pages on your site require remediation to become ADA compliant. We recommend using Google Analytics to discover which of these pages currently receive the most web traffic and starting there.



#### 4. Your timeline to reach accessibility

Obviously, timeline is the big question. While we don't know all the ins and outs of your organization or tech stack, we do know the major factors that can affect the timeline of your accessibility plan. We've laid out the known factors and a couple of scenarios below that would get you back to compliance and away from risk.

#### Factors for your timeline

Factor 1: Your CMS	Word Press
Factor 2: The type of errors on your site	Structural + Presentational
Factor 3: The volume of errors on your site	8
Factor 4: The amount of time your staff has available to work on remediation	Unknown
imated Remediation Scenarios 🗹	

#### Option 1: Do it yourself

🏧 Between 45 - 90 days of hands-on remediation.

Plan for dedicated developer and staff time each week. Share this report with your web developer

Option 2: Hire a remediation service

🤓 Custom quote required for timeline.

Plan for an in-depth audit, a full website remediation project, and ongoing fees (in addition to current website and hosting).

#### Option 3: Use an accessible-first website platform

V Our special district website partner <u>Streamline</u> will convert your site to a fully-compliant platform for you.

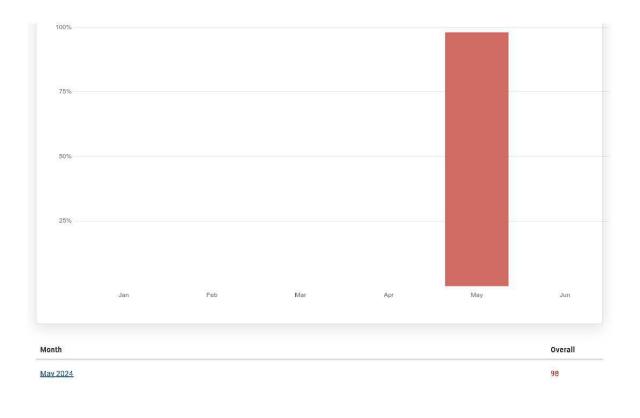
Plan for 1 hour of staff training. Includes ongoing accessibility, state compliance tools, indemnification against ADA claims, and unlimited support.

Get a Quote

#### 5. Your monthly progress tracker

Charting your progress is a key component of remediation. To make this step easy for you, we'll record up to 6 months of accessibility metrics for your site below. Feel free to share this report with your team or board members.

6 Month Site Scan Snapshot - Overall Website Score



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# EXHIBIT B Document Inventory

#### Digital Document Inventory for

		Westerly	letropolitan [	District Nos. 1-4	4		
c ID/Link ~	Website Page/Link ~	Title		Active/Inactive ICT ~		Remediated ~	Ownership/C
	https://westerlymetrodistricts1-4.com/wp-con			Active	No	No	Legal
	https://westerlymetrodistricts1-4.com/wp-con			L Active	No	No	Legal
		2024 Transparency Notice, No. 2		Active	No		Legal
		2024 Transparency Notice, No. 3		Active	No		Legal
		2024 Transparency Notice, No. 4		Active	No	No	Legal
	https://westerlymetrodistricts1-4.com/wp-con			Active	No	No	Legal
://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	2024 Budget, No. 2	8	Active	No	No	Legal
://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	2024 Budget, No. 3	7	Active	No	No	Legal
	https://westerlymetrodistricts1-4.com/wp-con		14	Active	No		Legal
	https://westerlymetrodistricts1-4.com/wp-com			Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			2 Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			2 Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			2 Active	Yes		Legal
s://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	2023 Budget, No. 1	8	8 Active	Yes	No	Legal
os://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	2023 Budget, No. 2	7	7 Active	Yes	No	Legal
s://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	2023 Budget, No. 3	7	Active	Yes	No	Legal
	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-com			Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			7 Active	Yes		
							Legal
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os://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	2022 Budget, No. 4	15	Active	Yes	No	Legal
os://whitebearankele.sharepoi	Not on site yet	2023 Audit No. 1	29	Active	No	No	Legal
s://whitebearankele.sharepoi	Not on site vet	2023 Audit Exemption Application No. 2	8	Active	No	No	Legal
s://whitebearankele.sharepoi		2023 Audit Exemption Application No. 3		Active	No		Legal
s://whitebearankele.sharepoi		2023 Audit, No. 4		Active	No		Legal
	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			8 Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			8 Active	Yes	No	Legal
os://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	2022 Audit, No. 4	18	Active	Yes	No	Legal
	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			2 Active	No		Legal
os://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	2022 Annual Report	73	8 Active	Yes	No	Legal
os://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	2021 Annual Report	68	Active	Yes	No	Legal
os://whitebearankele.sharepoi	https://westerlymetrodistricts1-4.com/wp-con	Service Plan	71	L Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			2 Active	Yes		Legal
s://whitebearankele.sharepoil	https://westerlymetrodistricts1-4.com/wp-com	2024 Annual Administrative Resolution	6	Active	Yes	No	Legal
s://whitebearankele.sharepoil	ittps://westerlymetrodistricts1-4.com/wp-con	Resolution Declaring Emergency Procedures	3	Active	Yes	No	Legal
		Resolution Establishing Electronic Signature Policy	5	Active	Yes		Legal
	nttps://westerlymetrodistricts1-4.com/wp-con			Active	No		Legal
	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
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	https://westerlymetrodistricts1-4.com/wp-con			Active	No		Legal
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1	https://westerlymetrodistricts1-4.com/wp-con	2020-07-02 Minutes	6	Active	Yes	No	Legal
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	https://westerlymetrodistricts1-4.com/wp-com/			Active	Yes		
							Legal
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				Active			
	https://westerlymetrodistricts1-4.com/wp-con				Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
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	https://westerlymetrodistricts1-4.com/wp-com/			Active	Yes		
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	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
	https://westerlymetrodistricts1-4.com/wp-com			Active	Yes		Legal
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	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
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	https://westerlymetrodistricts1-4.com/wp-con			Active	Yes		Legal
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	https://westerlymetrodistricts1-4.com/wp-com			Active	Yes		Legal
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	Not on site yet	2024-04-25 Minutes	3	8	No	No	Legal
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		2024-06-24 Minutes					-
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os://whitebearankele.sharepoi		2024-10-10 Agenda					
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